

## 2009 Course Calendar

### JANUARY

*January 12 – February 6, 2009*

- MS 104: An Introduction to Collections Preservation – Helen Alten
- MS 217: Museum Cleaning Basics – Gretchen Anderson
- MS 242: Museum Microclimates – Jerry Shiner **\*\*NEW\*\***
- MS 235: Scripting the Exhibition: Labels and Interpretive Panels – Karen Hostetter **\*\*NEW\*\***

*January 19 – February 13, 2009*

- MS 103: The Basics of Museum Registration – Peggy Schaller

*January 19 – 23 , 2009*

- MS 001: The Problem With Plastics – Helen Alten

### FEBRUARY

*February 2 – 27, 2009*

- MS 107: Introduction to Museum Security – Steve Layne
- MS 208: Applying Numbers to Collection Objects: Materials and Methods of Object Numbering – Helen Alten
- MS 101 Introduction to Museums – Kiersten Latham **\*\*NEW\*\***
- MS 236: Education in Museums – Karen Hostetter **\*\*NEW\*\***
- MS 226: Care of Furniture and Wood Artifacts – Craig Deller **\*\*NEW\*\***

*February 2 – March 13, 2009*

- MS 213: Museum Artifacts: How they were made and how they deteriorate – Helen Alten
- MS 303: Found in the Collection: Orphans, Old Loans and Abandoned Property - Lin Nelson-Mayson

*February 16 – February 20, 2009*

- MS 012: Keeping Small Animals on Exhibit – Karen Hostetter **\*\*NEW\*\***

### MARCH

*March 2- 6, 2009*

- MS 002: Collection Protection – Are you Prepared? – Terri Schindel

*March 2- 27, 2009*

- MS 108: Fundamentals of Museum Volunteer Programs – Karin Hostetter
- MS 202: Storage Facilities and Furniture – Helen Alten

*March 2 – May 15, 2009*

- MS 209: Collections Management Policies for Museums and Related Institutions– Bill Tompkins

*March 9 – March 20, 2009*

- MS011: Gallery Guides – Karen Hostetter **\*\*NEW\*\***

*March 9 – April 17, 2009*

- MS 205/206: Disaster Plan Research and Writing– Terri Schindel

### APRIL

*March 30 – April 24, 2009*

- MS 223: Care of Metals – Helen Alten **\*\*NEW\*\***
- MS 214: Collection Management Databases - Sofia Galarza Liu and John Simmons **\*\*\*NEW\*\*\***

*March 30 – May 1, 2009*

MS 109: Museum Management – Sue Near

*March 30 – May 15, 2009 (1 week break during AAM – April 30 to May 4)*

MS 210: Integrated Pest Management – Gretchen Anderson

MS 106: Exhibition Fundamentals: Ideas to Installation – Lin Nelson-Mayson

*March 30 – May 22, 2009*

MS 222: Care of Photographs – Gawain Weaver

*April 13 – April 17, 2009*

MS 010: Condition Assessments – Helen Alten

## **MAY**

*May 4 – 29, 2009*

MS 212: Care of Textiles – Ann Coppinger

MS 204: Materials for Storage and Display – Helen Alten

MS 302: Fundraising for Collections Care – Helen Alten

MS 215: Care of Archaeological Artifacts From the Field to the Lab – Diana Komejian

MS 211: Preservation Environments – Ernest Conrad

## **JUNE**

-----NO CLASSES-----

## **JULY**

*July 6 – 31, 2009*

MS 104: An Introduction to Collections Preservation – Helen Alten

MS 101: Introduction to Museums – Kiersten Latham

MS 107: Introduction to Museum Security – Steve Layne

MS 207: Cataloging Collections – Peggy Schaller

MS 235: Scripting the Exhibition – Karen Hostetter

MS 223: Museum Microclimates – Jerry Shiner

*July 13 – 17, 2009*

MS 007 The Mission Statement: Is it really that important? – Peggy Schaller

MS 012: Keeping Small Animals on Exhibit – Karen Hostetter **\*\*NEW\*\***

## **AUGUST**

*August 3 – 28, 2009*

MS 208: Applying Numbers to Collection Objects: Materials and Methods of Object Numbering – Helen Alten

MS 226: Care of Furniture and Wood Artifacts – Craig Deller **\*\*NEW\*\***

*August 3 – Sept 11, 2009*

MS 213: Museum Artifacts: How they were made and how they deteriorate – Helen Alten

MS 303: Found in the Collection: Orphans, Old Loans and Abandoned Property – Lin Nelson-Mayson

*August 10 – 14, 2009*

MS 001: The Problem with Plastics – Helen Alten

## **SEPTEMBER**

*Aug. 31- Sept. 25, 2009*

MS 236: Education in Museums – Karin Hostetter

MS 243: Making Museum Quality Mannequins – Helen Alten **\*\*NEW\*\***

*Aug. 31-- Oct. 9, 2009*

MS 205/6: Disaster Plan Research and Writing – Terri Schindel

MS 217: Museum Cleaning Basics – Gretchen Anderson

MS 201: Storage for Infinity – Helen Alten

*Aug. 31 – Oct. 2, 2009*

MS 109: Museum Management – Sue Near

*Sept. 7 - 11, 2009*

MS 002: Collection Protection - Terri Schindel

*Sept. 7 - 18, 2009*

MS011: Gallery Guides – Karin Hostetter

*September 14 – November 27, 2009*

MS 209: Collections Management Policies for Museums and Related Institutions– Bill Tompkins

## **OCTOBER**

*October 5 - 30, 2009*

MS 108: Fundamentals of Museum Volunteer Programs – Karin Hostetter

MS 224: Care of Leather – Helen Alten \*\*\*NEW\*\*\*

*October 5 – November 13, 2009*

MS 210: Integrated Pest Management - Gretchen Anderson

MS 106: Exhibition Fundamentals: Ideas to Installation – Lin Nelson-Mayson

*October 5 – November 27, 2009*

MS 222: Care of Photographs – Gawain Weaver

*October 12 – 16, 2009*

MS 010: Condition Assessments – Helen Alten

*October 19 – November 13, 2009*

MS 214: Collection Management Databases - Sofia Galarza Liu and John Simmons \*\*\*NEW\*\*\*

## **NOVEMBER**

*November 2- 27, 2009*

MS 101: Introduction to Museums – Kiersten Latham

MS 212: Care of Textiles – Ann Coppinger

MS 204: Materials for Storage and Display – Helen Alten

MS 225: Care of Baskets – Helen Alten \*\*NEW\*\*

MS 211: Preservation Environments – Ernie Conrad

MS 218: Collection Inventories – Peggy Schaller

## **DECEMBER**

-----NO CLASSES-----

## **LIST OF CURRENT CLASSES**

MS 001 The Problem with Plastics

MS 002 Collection Protection – Are you Prepared?

MS 003 Building a Better Mousetrap

MS 004 When Collection Numbering Goes Bad.

MS 005 Why Does Silk Shatter?  
MS 006 What is Your Museum's Web Presence?  
MS 007 The Mission Statement: Is it really that important  
MS 008: Buy-In: Getting All of the Staff to Support Preservation  
MS 009: Guest Curators: The Exhibition Team plus Another  
MS 010: Condition Assessments  
MS 011: Gallery Guides  
MS 012: Keeping Small Animals on Exhibit

**Introductory Level and Overview Courses**

MS 101: Introduction to Museums (was MS 111)  
MS 103: The Basics of Museum Registration  
MS 104: An Introduction to Collections Preservation  
MS 106: Exhibition Fundamentals: Ideas to Installation  
MS 107: Introduction to Museum Security  
MS 108: Fundamentals of Museum Volunteer Programs  
MS 109: Museum Management  
MS 110: Exhibition Design  
*MS 111: Introduction to Museums (old number, now MS 101)*

**Specific Topic Courses**

MS 201: Storage for Infinity  
MS 202: Storage Facilities and Furniture  
MS203: Storage Techniques: Storage and shipping mounts.  
MS 204: Materials for Storage and Display  
MS 205/6: Disaster Plan Research and Writing  
MS 207: Cataloging Your Collection  
MS 208: Applying Numbers to Collection Objects: Materials and Methods of Object Numbering  
MS 209: Collections Management Policies for Museums and Related Institutions  
MS 210: Integrated Pest Management  
MS 211: Preservation Environments  
MS 212: Care of Textiles  
MS 213: Museum Artifacts: How they were made and how they deteriorate  
MS 214: Collection Management Databases  
MS 215: Care of Archaeological Artifacts From the Field to the Lab  
MS 216: Fire Prevention for Museums, Historic Sites, Libraries and Archives \*  
MS 217: Museum Cleaning Basics  
MS 218: Collection Inventories  
MS 219: Opening and Closing a Seasonal Museum \*  
MS 220: Plastics in Museums  
MS 221: Museum Lighting \*  
MS 222: Care of Photographs  
MS 223: Care of Metals  
MS 224: Care of Leather  
MS 225: Care of Baskets  
MS 226: Care of Furniture and Wood Artifacts  
MS 227: Care of Paintings\*  
MS 228: Care of Paper Artifacts\*  
MS 229: Digital Images and Museums\*  
MS 233: Matting and Framing Artwork\*  
MS 234: Archives Management\*  
MS 235: Scripting the Exhibition\*  
MS 236: Education in Museums  
MS 237: Evaluating Exhibitions\*  
MS 238: Design and Construction of Exhibition Mounts\*  
MS 239: Furnishing Plans\*

MS 240: Curatorial Research and Planning for Exhibitions\*  
MS 241: Exhibitions and Preservation\*  
MS 242: Museum Microclimates  
MS 243: Making Museum Quality Mannequins  
MS 244: Traveling Exhibitions\*  
MS 245: Public Programming – may not use this course, same as Exhibitions and education\*  
MS 246: Marketing Your Museum\*  
MS 247: Building Community Support for Your Museum – Membership, Advocacy\*  
MS 248: Visitor Studies\*  
MS 249: Fiscal Management for Non-Profit Organizations\*  
MS 250: Museum Governance\*  
MS 251: Managing People and Projects\*  
MS 252: Building New Museums\*  
MS 253: The Green Museum\*

**Advanced Courses**

MS 302: Fundraising and Grant Writing  
MS 303: Found in the Collection: Orphans, Old Loans and Abandoned Property

\* Under development and may not be available in 2009